

West Oxfordshire Field Club

Privacy policy

The Club holds the names, postal addresses, e-mail addresses, date of joining and telephone numbers of its members on a database managed by the Membership Secretary. Other members of the Committee who send out communications have access to the database. Members' details are never disclosed or transmitted to anyone outside the Club without the member's express consent, except where required by law.

The data is held for the following purposes: informing members about the activities of the Club; sending out newsletters; administering membership; requesting help and asking for permission to use text or images. Names and contact information for walk leaders and committee members may appear on the Club's website, and on some printed materials and posters.

The Club will use reasonable endeavours to ensure that members' data is not lost, used or accessed in an unauthorised way, altered or disclosed. If any breach of data security is detected the Club will inform members of this as soon as possible.

Members can apply at any time to the Membership Secretary for a copy of the data that the Club holds about them or request that the data is updated or deleted. If a member fails to renew their membership, their data will be removed from the database after two years from when the subscription was due.

This Policy is published on the Club's website www.thefieldclub.org.uk. Changes to this policy will be published on the website and, if appropriate, will be notified to members by email or in writing.